

FAREHAM

BOROUGH COUNCIL

AGENDA

HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL

Date: Tuesday, 12 September 2017

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors K A Barton
F Birkett
Mrs M Brady
Mrs P M Bryant
J M Englefield

Deputies: P J Davies
Mrs K K Trott



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Health and Public Protection Policy Development and Review Panel held on 25 July 2017.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Health Update

To receive a verbal update by the Executive Member for Health and Public Protection on Local Strategic Health issues.

7. Police Crime Panel Update

To receive a verbal update by the Executive Member for Health and Public Protection on the Police Crime Panel.

8. Fareham Town Centre Public Spaces Protection Order - Update

To receive a presentation by the Community Safety Manager on the Fareham Town Centre Public Spaces Protection Order.

9. The Food Standards Agency's plans for the future Regulation of Food

To receive a presentation from the Head of Environmental Health on the Food Standards Agency's plans for the future Regulation of Food.

10. Presentation: Proposals for Virtual Parking Permits

To receive a presentation from the Head of Parking and Enforcement on proposals for virtual Parking Permits.

11. Public Protection Policy Development and Review Panel Work Programme (Pages 9 - 18)

To consider a report by the Director of Planning and Regulation, which reviews the Panel's Work Programme for 2017-18



P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
4 September 2017

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 25 July 2017

Venue: Council Chamber - Civic Offices

PRESENT:

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors: K A Barton, F Birkett, Mrs M Brady and P J Davies (deputising for Mrs P M Bryant)

Also Present: Councillors Mrs K K Trott (for items 7 & 10) and T M Cartwright, MBE (for items 6 and 7)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs P M Bryant and Councillor J M Englefield.

2. MINUTES

It was AGREED that the minutes of the meeting of the Health and Public Protection Policy Development and Review Panel held on 30 May 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. POLICE CRIME PANEL UPDATE

The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.

Councillor Cartwright reported on the recent meeting of the Police Crime Panel, advising of the appointments of Dave Stewart and Jan Warwick as the Chair and Vice Chair of the Panel for the coming year and the appointments of Mr James Payne as Chief Executive and Mr Andy Lowe as Chief Finance Officer.

Members were updated on the items of business discussed at the meeting. This included a review of the Estates Strategy which will now involve relocation of the policing team in Fareham to the purpose-built police station at Park Gate rather than to the Civic Offices. Sub premises will be secured in due course to ensure that there is a continued police presence in the town centre.

The Police & Crime Commissioner's Delivery Plan is now available. The Plan sets out the detailed approach to delivering the Police and Crime Plan, including the intended outcomes and the measurements used to assess them. As the Police Crime Panel feels that the format of the information provided does not make it easy to understand progress being made, the Working Group will scrutinise the plan in more detail and request greater clarity.

The Police Crime Panel continues to undertake a programme of proactive scrutiny. Rural Crime will be the next topic to be reviewed to assess the progress being made in reducing the gap in solved crime rates between rural and non-rural areas.

It was AGREED that Councillor Cartwright be thanked for providing his verbal update.

7. HEALTH UPDATE

The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.

Councillor Cartwright reported that Suella Fernandes presented a health statement at the Fareham Community Hospital last week. This included an announcement that a new appointments system will be trialled at the Hospital to cover GP services in Stubbington, Titchfield, Highlands Road and Whiteley. Patients requesting same day appointments will be given an appointment to see a GP at the Community Hospital, freeing up the local surgeries to undertake appointments that have been booked in advance. If successful, this system may be rolled out to other parts of the Borough.

Councillor Cartwright advised that it is clear from the audience response to the statement that residents' main requirements of the Community Hospital are Accident & Emergency cover and Diagnostic Services. Residents are also keen to understand plans for provision of healthcare in Welborne given that the Clinical Commissioning Group has ignored public consultation exercises and will not allocate new resources to cover the area. Members expressed considerable concern that existing provision, particularly the Highlands Road Surgery, does not have the capacity to cover any additional patients.

It was AGREED that Councillor Cartwright be thanked for providing his verbal update.

8. ANNUAL REPORT ON FAREHAM PARKING ENFORCEMENT SERVICE

The Panel considered a report by the Director of Operations which provided Members with an update on the last twelve months' operation of the Fareham Parking Enforcement Service.

The Head of Parking and Enforcement gave a brief presentation which focussed on the key points contained in the report, including:

- An overview of the service
- On/off street Enforcement
- Challenges to Penalty Charge Notices (PCNs) and a sample of reasons for cancellations
- Current stage of PCNs served in 2016/17
- Number of PCNs paid by financial year
- PCN challenges by financial year

- On-street Enforcement Budget and Expenditure 2016/17
- Off-street Enforcement and Expenditure 2016/17.

In response to Members enquiring whether consideration has been given to introducing the use of virtual parking permits, the Head of Parking and Enforcement acknowledged that this could be a good opportunity to reduce costs and, at the request of the Panel, undertook to carry out further research to update Members in due course.

It was AGREED that:-

- (a) the Panel note the content of the report;
- (b) the Head of Parking & Enforcement be thanked for his informative presentation; and
- (c) the Head of Parking and Enforcement provide a report at a future meeting of the Panel on the viability of introducing virtual parking permits.

9. BIENNIAL REVIEW OF PARKING ENFORCEMENT POLICY

The Panel considered a report by the Director of Operations on the Biennial Review of the Parking Enforcement Policy.

It was AGREED that the revised Parking Enforcement Policy, as shown in Appendix A to the report, be recommended to the Executive for approval.

10. HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.

Members were invited to note the proposed revisions to the current Work Programme for 2017/18 as detailed in paragraph 3 of the report.

Following concerns raised regarding environmental health issues relating to rough sleepers in the Fareham Creek area, Members requested that an update be provided on provision made for summer time rough sleepers.

It was AGREED that the Panel:

- (a) confirms the programme of items as set out in Appendix A to the report; and
- (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

FAREHAM

BOROUGH COUNCIL

Report to the Health and Public Protection Policy Development and Review Panel

Date **12 September 2017**

Report of: **Director of Planning and Regulation**

Subject: **REVIEW OF WORK PROGRAMME 2017/18**

SUMMARY

The Work Programme for the year 2017/18 was reviewed by the Panel at its meeting on 25 July 2017 and is attached as Appendix A. Progress on actions since the last meeting are set out in Appendix B

Members are now invited to further review the Work Programme for the year 2017/18 and add to the Work Programme, as appropriate, any proposed additional items agreed generally by the Panel or put forward by individual Members and accepted by the Panel.

RECOMMENDATION

It is recommended that the Panel:-

- (a) approves the programme of items for 2017/18, as set out in Appendix A to the report; and
- (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.

INTRODUCTION

1. At the last meeting of the Panel, on 25 July 2017, Members reviewed and agreed the Work Programme for 2017/18 which is attached as Appendix A to this report.
2. The progress on actions since the last meeting of the Panel is attached at Appendix B for information.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

3. Members are asked to note the following revisions to the 2017/18 Work Programme:
 - i. the addition of an item entitled 'The Food Standards Agency's Plans for the future regulation of food' to the agenda of the September meeting;
 - ii. the addition of an item entitled 'Presentation: Proposals for Virtual Parking Permits' to the agenda of the September meeting.
 - iii. the addition of an item entitled 'Presentation: Air Quality Update' to the agenda of the November meeting;
 - iv. the removal of the item entitled 'Annual Update on Fareham Air Quality Action Plan' from the agenda of the March meeting; and
 - v. incorporation of the unallocated item 'Update on Fareham Community Hospital' into the regular Health Updates as appropriate.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report

CONCLUSION

5. The Panel is now invited to:-
 - (i) approve the programme of items for 2017-18, as set out in Appendix A to the report; and
 - (ii) note the progress on actions since the last meeting, as set out in Appendix B to the report.

Appendices

Appendix A: Health and Public Protection Policy Development and Review Panel Work Programme 2017/18.

Appendix B: Health and Public Protection Policy Development and Review Panel - Progress on actions since the last meeting.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Richard Jolley. (Ext 4388)

APPENDIX A

**HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
WORK PROGRAMME 2017/18**

Date	Subject
30 May 2017	Police Crime Panel Update
	Health Update
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Review of Work Programme 2017/18
25 July 2017	Police Crime Panel Update
	Health Update
	Biennial Review of Fareham’s Parking Enforcement Policy
	Annual Report on Fareham Parking Enforcement Service
	Review of Work Programme 2017/18
12 September 2017	Police Crime Panel Update
	Health Update
	Presentation: Fareham Town Centre Public Spaces Protection Order - Update
	Presentation: The Food Standard’s Agency plans for the future Regulation of Food
	Presentation: Proposals for Virtual Parking Permits
	Review of Work Programme 2017/18
14 November 2017	Presentation by Hampshire Police
	Police Crime Panel Update
	Health Update
	Annual Health & Safety Performance 2016/17
	Presentation: Air Quality Update
	Review of Work Programme 2017/18
16 January 2018	Police Crime Panel Update
	Health Update
	Presentation: Enforcement and CCTV Update
	Preliminary review of Work Programme for 2017/18 and preliminary draft Work Programme for 2018/19
06 March 2018	Police Crime Panel
	Health Update
	Annual Update on Fareham Community Safety Partnership
	Final Review of Work Programme for 2017/18 and draft Work Programme for 2018/19

Unallocated Item(s)

**Health and Public Protection Policy Development and Review Panel – 12 September 2017
Progress on Actions Since 25 July 2017**

Date of Meeting	
Subject	Police Crime Panel
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported on the recent meeting of the Police Crime Panel, advising of the appointments of Dave Stewart and Jan Warwick as the Chair and Vice Chair of the Panel for the coming year and the appointments of Mr James Payne as Chief Executive and Mr Andy Lowe as Chief Finance Officer.</p> <p>Members were updated on the items of business discussed at the meeting. This included a review of the Estates Strategy which will now involve relocation of the policing team in Fareham to the purpose-built police station at Park Gate rather than to the Civic Offices. Sub premises will be secured in due course to ensure that there is a continued police presence in the town centre.</p> <p>The Police & Crime Commissioner's Delivery Plan is now available. The Plan sets out the detailed approach to delivering the Police and Crime Plan, including the intended outcomes and the measurements used to assess them. As the Police Crime Panel feels that the format of the information provided does not make it easy to understand progress being made, the Working Group will scrutinise the plan in more detail and request greater clarity.</p> <p>The Police Crime Panel continues to undertake a programme of proactive scrutiny. Rural Crime will be the next topic to be reviewed to assess the progress being made in reducing the gap in solved crime rates between rural and non-rural areas.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his verbal update.</p>
Outcome	Complete

Link Officer	N/A
Subject	Health
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported that Suella Fernandes presented a health statement at the Fareham Community Hospital last week. This included an announcement that a new appointments system will be trialled at the Hospital to cover GP services in Stubbington, Titchfield, Highlands Road and Whiteley. Patients requesting same day appointments will be given an appointment to see a GP at the Community Hospital, freeing up the local surgeries to undertake appointments that have been booked in advance. If successful, this system may be rolled out to other parts of the Borough.</p> <p>Councillor Cartwright advised that it is clear from the audience response to the statement that residents' main requirements of the Community Hospital are Accident and Emergency cover and Diagnostic Services. Residents are also keen to understand plans for provision of healthcare in Welborne given that the Clinical Commissioning Group has ignored public consultation exercises and will not allocate new resources to cover the area. Members expressed considerable concern that existing provision, particularly the Highlands Road Surgery, does not have the capacity to cover any additional patients.</p>
Outcome	Complete
Link Officer	N/A
Subject	Annual report on Fareham Parking Enforcement Service
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which provided Members with an update on the last twelve months' operation of the Fareham Parking Enforcement Service.</p> <p>The Head of Parking and Enforcement gave a brief presentation which focussed on the key points contained in the report, including:</p> <ul style="list-style-type: none"> • An overview of the service • On/off street Enforcement

	<ul style="list-style-type: none"> • Challenges to Penalty Charge Notices (PCNs) and a sample of reasons for cancellations • Current stage of PCNs served in 2016/17 • Number of PCNs paid by financial year • PCN challenges by financial year • On-street Enforcement Budget and Expenditure 2016/17 • Off-street Enforcement and Expenditure 2016/17. <p>In response to Members enquiring whether consideration has been given to introducing the use of virtual parking permits, the Head of Parking and Enforcement acknowledged that this could be a good opportunity to reduce costs and, at the request of the Panel, undertook to carry out further research to update Members in due course.</p> <p>It was AGREED that:-</p> <p>(a) the Panel note the content of the report;</p> <p>(b) the Head of Parking & Enforcement be thanked for his informative presentation; and</p> <p>(c) the Head of Parking and Enforcement provide a report at a future meeting of the Panel on the viability of introducing virtual parking permits.</p>
Outcome	Complete
Link Officer	Kevin Wright
Subject	Biennial Review of Parking Enforcement Policy
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations on the Biennial Review of the Parking Enforcement Policy.</p> <p>It was AGREED that the revised Parking Enforcement Policy, as shown in Appendix A to the report, be recommended to the Executive for approval.</p>
Outcome	Referred to the 4 September Executive meeting.
Link Officer	Kevin Wright

Subject	Work Programme 2017/18
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.</p> <p>Members were invited to note the proposed revisions to the current Work Programme for 2017/18 as detailed in paragraph 3 of the report.</p> <p>Following concerns raised regarding environmental health issues relating to rough sleepers in the Fareham Creek area, Members requested that an update be provided on provision made for summer time rough sleepers.</p> <p>It was AGREED that the Panel:</p> <ul style="list-style-type: none"> (a) confirms the programme of items as set out in Appendix A to the report; and (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.
Outcome	Complete
Link Officer	Richard Jolley

